



North South University

Application Form for Letter of Authorization

To
The Controller of Examinations
North South University
Bashundhara R/A, Dhaka-1229.

Subject: Authorization for collecting Main Certificate /Provisional Certificate /Official Transcript/Studentship Certificate/Migration Certificate/ Certificate on Medium of Instruction/Leave Certificate/ Certificate on date of Publication of Result / Program duration Certificate/ Unofficial Grade Report (Please cancel the words not applicable)

Dear Sir,

I, the undersigned, am hereby authorizing the following person to apply for and collect on my behalf the document(s) mentioned below (please write down the name(s) of the document(s):

- a. _____
- b. _____
- c. _____
- d. _____

Particulars of the authorized person:

1. Name: _____
2. NID No.: _____ (Please bring a copy of the NID/student ID)
3. Full address: _____

4. Contact Number: _____
5. Relation with the student: _____

Signature of the Student with date

Name (in capital letter): _____
ID#: _____
Full Address (Present): _____

Phone/ Cell No: _____
E-mail Address: _____

<p><u>Remarks by Controller's Office</u></p>
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N.B: This authorization letter must contain the original signature of the student and no scanned copy / photocopy / e-mailed copy shall be acceptable to NSU. This signature will be compared with that given on the Degree application/Admission Form.